



Employment Application

We sincerely appreciate your interest in our organization. Please answer all questions completely. Greater Androscoggin Humane Society (GAHS) is an equal opportunity employer. If you need a reasonable accommodation because of a disability for any part of the employment process, please inform the hiring manager.

PERSONAL DATA

Date _____ Last Name _____ First _____ Middle _____	Current Address Street _____ City _____ State _____ Zip Code _____ Personal E-mail Address _____
Are you at least 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No If hired, can you provide documentation of your legal right to work in the United State? <input type="checkbox"/> Yes <input type="checkbox"/> No	Telephone Numbers Home _____ Cell _____ Work _____
Are you related to anyone in our company? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, state name and relationship: _____	

APPLICATION DETAILS

Position Applying for _____ Date Available to Start Work _____ Have you previously worked for our company? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please state title and dates _____ _____	How did you learn about this job opening? <input type="checkbox"/> Advertisement (identify source) _____ <input type="checkbox"/> Employee Referral (name) _____ <input type="checkbox"/> Other (please specify) _____
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EDUCATION

	Name of School	City & State	Did you graduate?	Degree Received & Major
High School				
College				
College				
Graduate School				
Vocational/Technical/ Other				

Describe any specialized training, apprenticeship, skills, and/or extracurricular activities including any qualifications or skills acquired from other employment or experience. Add any additional information you feel may be helpful to use in considering your application.

EMPLOYMENT REFERENCES

Please list former managers, supervisors or professional associates that may be contacted now.

May we contact the references below? Yes No

Name _____ Telephone _____
 E-mail Address _____ Occupation _____
 Company Name & Address _____

Name _____ Telephone _____
 E-mail Address _____ Occupation _____
 Company Name & Address _____

Name _____ Telephone _____
 E-mail Address _____ Occupation _____
 Company Name & Address _____

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EMPLOYMENT HISTORY

Beginning with your most recent position, account for at least the last 10 years explaining any gaps between employment. Please complete this section in full even if you are attaching a resume. Attach an additional sheet if needed,

Are you currently employed? Yes No If yes, may we contact your current employer? Yes No

Employer _____ Street Address _____ City _____ State _____ Zip Code _____ Telephone Number _____ E-mail Address _____ Employment Date (From month/year to month/year) _____ to _____	Position Title _____ Immediate Supervisor _____ Description of Duties _____ Reason for Leaving _____ Account for Period between Jobs _____
Employer _____ Street Address _____ City _____ State _____ Zip Code _____ Telephone Number _____ E-mail Address _____ Employment Date (From month/year to month/year) _____ to _____	Position Title _____ Immediate Supervisor _____ Description of Duties _____ Reason for Leaving _____ Account for Period between Jobs _____
Employer _____ Street Address _____ City _____ State _____ Zip Code _____ Telephone Number _____ E-mail Address _____ Employment Date (From month/year to month/year) _____ to _____	Position Title _____ Immediate Supervisor _____ Description of Duties _____ Reason for Leaving _____ Account for Period between Jobs _____

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<p>Employer _____</p> <p>Street Address _____</p> <p>City _____</p> <p>State _____ Zip Code _____</p> <p>Telephone Number _____</p> <p>E-mail Address _____</p> <p>Employment Date (From month/year to month/year)</p> <p>_____ to _____</p>	<p>Position Title _____</p> <p>Immediate Supervisor _____</p> <p>Description of Duties _____</p> <p>Reason for Leaving _____</p> <p>Account for Period between Jobs</p> <p>_____</p>
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PLEASE READ CAREFULLY AND SIGN BELOW

<ol style="list-style-type: none"> 1. I certify the information contained in this application is correct. I understand that falsification of this information or material omission will be grounds for elimination from further consideration, or, if employed, for immediate dismissal at any time. 2. I understand that any employment offer I receive will be contingent on successful completion of the following requirements. If I fail to comply with these requirements, I understand the offer of employment may be rescinded or my employment terminated. <ul style="list-style-type: none"> • Completion of a background check that may include a check of my employment, driving record, college degrees and criminal history. • Produce documents showing I am legally authorized to work in the United States within the time frame specified by GAHS. 	<ol style="list-style-type: none"> 3. My prior employers, education institutions and other references listed on this application are authorized to give GAHS any information concerning my previous employment and any pertinent information they may have. I release all persons and entities from all liability for any damage that may result from furnishing information to GAHS. I also release GAHS and its employees and agents from all liability for any damage that may result from GAHS's reliance on the information furnished. 4. If employed, I understand my employment is "at will" and may be terminated at any time, with or without cause, by either GAHS or me. <p>Signature _____</p> <p>Date _____</p>
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